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| HRPS Flash 40kb | **Halton Regional Police Service****Critical Infrastructure Police Emergency Response (CIPER)****Data Sheet – School** |

**Section 1 | Basic Location Information**

|  |  |
| --- | --- |
| **School Name** |        |
| **School Board** |  |

 **Location**

|  |  |  |  |
| --- | --- | --- | --- |
| **Street Number** | **Street Name** | **Street Direction** | **Unit #** |
|       |       |       |       |
| **City/Town** | **Municipality** | **Postal Code** |
|       |  |       |
| **General Phone Number** | **General Email Address** |
|       |       |

**Section 2 | Emergency Contacts**

|  |
| --- |
| **1. Position/Title: Principal** |
| **Last Name** | **First Name** | **Email Address** |
|       |       |       |
| Phone 1 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 2 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 3 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |

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| --- |
| **2. Position/Title: Vice Principal** |
| **Last Name** | **First Name** | **Email Address** |
|       |       |       |
| Phone 1 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 2 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 3 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |

|  |
| --- |
| **3. Position/Title:**  |
| **Last Name** | **First Name** | **Email Address** |
|       |       |       |
| Phone 1 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 2 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 3 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |

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| --- |
| **4. Position/Title:**  |
| **Last Name** | **First Name** | **Email Address** |
|       |       |       |
| Phone 1 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 2 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |
| Phone 3 |       | [ ]  Cell | [ ]  Business | [ ]  Residence |

**Section 3 | Emergency Access Information**

|  |  |
| --- | --- |
| Is there a lockbox containing access key(s) for first responder access on premises |  |
| If yes, where is the lockbox located? |  |
| What is kept in the lockbox? Master key, other keys, fire plan etc. |  |
| How is the lockbox accessed? |  |
| If access is by key, provide name of person who has a copy of the key and/or location of where key is stored. |  |
| If access is by code/combination, provide the code/combination |  |

**Section 4 | Location Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Grades** | **School hours** | **Number of students | approx** | **Number of staff | approx** |
|       |       |       |       |
| **Number of portables** | **Number of elevators** | **Public address system** | **On site child care facility** |
|       |       |  |  |
| **Number of floors above ground** | **Number of floors below ground** | **Underground or covered parking** |
|       |       |  |

**Lock Down Procedures**

|  |  |  |  |
| --- | --- | --- | --- |
| Physical copy available? |  | Location of copy |       |

**Floor Plans**

|  |  |  |  |
| --- | --- | --- | --- |
| Physical copy available? |  | Location of copy |       |

**Site Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| Physical copy available? |  | Location of copy |       |

|  |
| --- |
| **List designated evacuation points**      |

**CCTV**

|  |  |
| --- | --- |
| CCTV cameras on site |  |
| Remote CCTV camera monitoring available |  |

**Security**

|  |  |
| --- | --- |
| Security staff on site |  |
| Security company name | if applicable |       |
| Security office location |       |
| Security office contact telephone number |       |
| Security staff working hours |       |

**Alarm**

|  |  |
| --- | --- |
| Remote alarm monitoring |  |
| Alarm company name | if applicable |       |
| Alarm company contact telephone number |       |

**Hazardous Materials**

|  |  |
| --- | --- |
| Hazardous materials on site |  |
| Emergency HAZMAT contractor | if applicable |       |
| HAZMAT contractor name |       |
| HAZMAT contractor telephone number |       |

|  |
| --- |
| **List the hazardous materials kept on site**      |

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| **Provide any additional important details regarding the location**      |

|  |  |  |  |
| --- | --- | --- | --- |
| **Submitted by** | **Email address** | **Telephone number** | **Date submitted** |
|  |  |  |  |